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| Office use only | Date received               |  |  |  |  |  |  |  |  |
|                 | ID No                       |  |  |  |  |  |  |  |  |
|                 | Agent stamp (if applicable) |  |  |  |  |  |  |  |  |



# Under 18 Guardianship Form

## Instructions - read this before proceeding

- Please complete all sections and print neatly in BLOCK LETTERS.
- Your acceptance and enrolment at QUT will not be processed until you have returned this completed and signed guardianship service provider form and met all other conditions specified above.

## 1. Student visa regulations

If you are under 18 years of age, it is a requirement of Australian Government student visa regulations that you reside in Australia with one of the following options:

- (a) a parent or a person who has legal custody of you;
- (b) a person nominated by either the parent or the person having legal custody of you (must be a relative who is at least 21 years old and has the right to remain in Australia).
- (c) Under welfare and accommodation arrangements approved by QUT. Under this option you must provide evidence that you will be going into a QUT approved homestay and have engaged an approved guardian provider for the period that you are enrolled at QUT and under 18 years of age.

Please refer to the Department of Immigration and Citizenship ([www.immi.gov.au/students/students/570-3/eligibility-student-18.htm](http://www.immi.gov.au/students/students/570-3/eligibility-student-18.htm)) for detailed information regarding these requirements.

## 2. Declarations

You must select one of these options (tick box), sign and return this form and meet all conditions stated below prior to your acceptance and enrolment at QUT. Please note that if you tick the second option, you are required to provide QUT with a signed copy of a guardianship agreement prior to your acceptance and enrolment at QUT.

**Option one:** I am residing in Australia with my parent(s), the person who has legal custody of me, or the person nominated by my parent(s) or person having custody of me in accordance with Australian student visa regulations.

**Option two:** Until the age of 18, I will live in QUT approved homestay accommodation and my parent(s) or legal guardian will have a written agreement with a guardianship provider to ensure the provision of appropriate arrangements for my accommodation, support and general welfare, and as a condition of my acceptance and enrolment at QUT, I will provide QUT with a signed copy of the guardianship agreement which must as a minimum:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| <p>1. Be in writing</p> <p>2. Require the guardianship service provider to ensure the provision of appropriate arrangements for your accommodation, support and general welfare while you are enrolled at QUT and until such time as you reach 18 years of age, such services would include that the provider would:</p> <ul style="list-style-type: none"> <li>• meet with you within three days of your arrival in Brisbane.</li> <li>• provide you with an orientation to the city and suburbs, including a security and safety briefing, within two days of your arrival in Brisbane.</li> <li>• one week prior to your arrival, visit your confirmed accommodation facility to inspect the premises, meet the responsible adult and confirm the suitability of these</li> </ul> | <p><i>arrangements with any special requirements which you may have.</i></p> <ul style="list-style-type: none"> <li>• upon your arrival in Brisbane, provide you with information to allow you to access 24 hour, seven days a week telephone advice and emergency assistance if required.</li> <li>• liaise directly with Head International Students Services (ISS) or his nominee on a monthly basis and ensure your timely referral to appropriate support services should personal problems arise that may have an effect on your academic progress or visa status.</li> <li>• represent you should any grievance in relation to your accommodation facility arise.</li> <li>• notify the Head, ISS of any unresolved grievance you may</li> </ul> | <p><i>have regarding homestay or other accommodation facility.</i></p> <ul style="list-style-type: none"> <li>• represent you in liaising with QUT, including assisting you to lodge any grievance with the Registrar through the Head of ISS.</li> <li>• liaise with QUT on behalf of your parent or guardian, including the signing of documents with QUT on behalf of the parent or guardian.</li> <li>• maintain a working knowledge of the (Education Services for Overseas Students) Act 2000 (Department of Education, Science and Training), QUT Grievance Procedures and DIAC requirements for students studying in Australia.</li> <li>• notify QUT immediately should the arrangement between the guardianship (carer) service and your parents or guardian lapse</li> </ul> | <p><i>or terminate while you are still under the age of 18 years.</i></p> <p>3. Require the guardianship service provider to warrant that it complies, and will continue to comply, with the employment screening provisions of the Commission of Children and Young People Act 2000 (Qld)</p> <p>4. Require the guardianship service provider to agree that you can provide a copy of the agreement with the guardianship service provider to QUT.</p> <p><i>If, for any reason, the agreement with the guardianship service provider terminates or expires prior to you reaching 18 years of age, you must immediately notify QUT.</i></p> |
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### 3. Contact details

The following guardianship service providers have advised QUT that they are able to provide suitable guardianship services:

*Auscare Guardians*  
PO Box 759  
Sunnybank  
Brisbane Queensland 4109  
Australia  
Phone +61 438 198 778  
Fax +61 7 3276 0070  
Mobile +61 438 198 778  
Email: [contact@acguardians.com.au](mailto:contact@acguardians.com.au)  
[www.acguardian.com.au](http://www.acguardian.com.au)

*EduGuard International*  
PO Box 328  
Red Hill  
Brisbane Queensland 4059  
Australia  
Phone +61 7 3289 7079  
Fax +61 7 3289 7900  
Mobile +61 7 418 886 695  
Email [info@eduguard.com.au](mailto:info@eduguard.com.au)  
[www.eduguard.com.au](http://www.eduguard.com.au)

*International Student Alliance*  
PO Box 87  
Chirnside Park  
Melbourne Victoria 3116  
Australia  
Phone +61 3 9777 0098  
Fax +61 3 9777 0453  
Mobile +61 3 401 995 900  
Email [isa@minopher.net.au](mailto:isa@minopher.net.au)  
[www.studentguardians.com](http://www.studentguardians.com)

#### PLEASE NOTE:

- a) This list of guardianship service providers is not intended to be a complete list of all guardianship service providers and therefore, other guardianship service providers may provide suitable guardianship services. Each student should make his/her own enquiries.
- b) QUT does not recommend or endorse or make any representation whatsoever in respect of any of the above listed guardianship service providers.
- c) QUT is not responsible or liable in any way whatsoever for the recommendation of or provision of guardianship services.
- d) It is the responsibility of you and your parent(s) or legal guardian to ensure that an agreement with a guardianship service provider complies with QUT's requirements as stipulated in this guardianship service provider form, and any terms and conditions required by law

### Privacy

Details of QUT's practices regarding student information and privacy see [www.studentservices.qut.edu.au/info/contacts/QUT\\_u/privacy.jsp](http://www.studentservices.qut.edu.au/info/contacts/QUT_u/privacy.jsp)

If you are unable to access the internet, you can contact QUT Student Centre in person, phone 07 3138 2000 or email [askqut@qut.edu.au](mailto:askqut@qut.edu.au) for this information.

### 4. Signature

|                                    |                                    |
|------------------------------------|------------------------------------|
| Student family name: .....         | Given names: .....                 |
| Signature: .....                   | Date: .....                        |
| Parent/guardian family name: ..... | Parent/guardian given names: ..... |
| Parent/guardian signature: .....   | Date: .....                        |